

MOUNT SI LADIES CLUB

BY-LAWS

ARTICLE I DEFINITIONS:

1. "Bulletin Board" whenever used in these By-Laws shall mean the boards used for posting notices at the Mount Si Golf Course Pro Shop or Clubhouse.
2. "Fiscal Year" shall be that period of twelve (12) months between Annual Meetings.
3. The "Nominating Committee" shall be made up of the Board of Directors.
4. A quorum shall consist of one-fourth (1/4) of the membership.
5. A member in good standing is one who adheres to the USGA Rules of Golf, the Mount Si Ladies Club Standing Rules, and the Mount Si Golf Course rules posted on the scorecard.
6. "Majority" shall mean more than one-half (1/2) of the votes cast.
7. A board member may hold more than one position on the board but shall only have a single vote.

ARTICLE II DUTIES OF OFFICERS AND BOARD MEMBERS:

1. The Captain shall, on behalf of this organization:
 - (a) Preside at all meetings.
 - (b) Appoint all committees.
 - (c) Along with Co-Captain, determine all competitions and tournaments for the year.
 - (d) Lead an annual financial audit of the club with the Board of Directors.
 - (e) Collectively with the Co-Captain, manage and program Golf Genius.
 - (f) Serve as Chair of the Board of Directors.
 - (g) Collectively with the Co-Captain and Treasurer, build and monitor a budget for the season.
 - (h) Be responsible for general club communications.
 - (i) Realign to the Past Captain role after completion of year as Captain.
 - (j) Maintain a roster of membership and advise the Handicap and Weekly Competition Chairs of new members.
2. The Co-Captain shall, on behalf of the organization:
 - (a) In the absence of the Captain, have all the powers of and perform all the duties vested in the Captain.
 - (b) Act as Tournament Chair.
 - (c) Collectively with the Captain, manage and program Golf Genius.
 - (d) Serve on the Board of Directors.
 - (e) Collectively with the Captain and Treasurer, build and monitor a budget for the season
 - (f) Participate in the annual financial audit.
 - (g) Maintain a roster of membership and advise the Handicap and Weekly Competition Chairs of new members.
3. The Secretary shall, on behalf of this organization:
 - (a) Keep minutes of all meetings.
 - (b) Submit all meeting minutes for review by the MSLC Board of Directors and approval by the MSLC Captain.
 - (c) Give members notices required by these By-Laws or of the Board of Directors.

- (d) In coordination with Captain, monitor and post notices in accordance with the MSLC Constitution or other guiding authority.
 - (e) Serve on the Board of Directors.
4. The Treasurer shall, on behalf of the organization:
- (a) Be responsible for the custody of all funds.
 - (b) Collect all dues and maintain a detailed and sufficient set of records of all financial transactions to reflect the financial condition of the club.
 - (c) Collectively with the Captain and Co-Captain, build and monitor a budget for the season.
 - (d) Pay current expenses of the club as directed by the Captain and/or Co-Captain.
 - (e) Provide a monthly report to the Board of Directors ensuring transparency of all financial transactions current and anticipated as well as budget status.
 - (f) Provide documentation and participate in the annual financial audit conducted by any two members of the Board of Directors excluding the Treasurer.
 - (g) Ensure required signatures for banking activities transition to new officers each year within one month of the Annual Meeting.
 - (h) File required tax information.
 - (i) Serve on the Board of Directors.
5. The G.S.W.P.G.A. Representative shall:
- (a) Represent this organization in all Greater Seattle Women's Public Golf Assn. business.
 - (b) Represent this organization in all G.S.W.P.G.A. business activities.
 - (c) Perform duties outlined for her by the G.S.W.P.G.A. including validating the qualification of a MSLC member for any G.S.W.P.G.A. activity/tournament.
 - (d) Promote, report (to include providing updates to MSLC on any changes or pertinent meeting minutes), and administer the program.
 - (e) Update Board of Directors at regular intervals.
 - (f) Provide timely award payment information for winning members.
 - (g) Serve for two (2) years.
 - (h) Serve on the Board of Directors.
6. The W.S.W.P.L.A. Representative shall:
- (a) Represent this organization in all Washington State Women's Public Links Assn. business activities.
 - (b) Perform duties outlined for her by the W.S.W.P.L.A. including validating the qualification of a MSLC member for any W.S.W.P.L.A. activity/tournament.
 - (c) Promote, report (to include providing updates to MSLC on any changes or pertinent meeting minutes), and administer the program.
 - (d) Update Board of Directors at regular intervals.
 - (e) Provide timely award payment information for winning members.
 - (f) Serve for two (2) years.
 - (g) Serve on the Board of Directors.
7. The P.N.G.A./WA Golf Representative shall:
- (a) Act as a liaison between this organization and the Pacific Northwest Golf Assn.
 - (b) Act as a liaison between this organization and the Washington State Golf Assn.
 - (c) Perform duties outlined for her by the PNGA and WA Golf.
 - (d) Serve for two (2) years.
 - (e) Serve on the Board of Directors.
8. The G.S.W.P.G.A. Team Captain shall:
- (a) Be responsible for fielding a complete team at every G.S.W.P.G.A. Team Match.
 - (b) Perform duties outlined for her by the G.S.W.P.G.A.
 - (c) Be responsible for duties outlined by the G.S.W.P.G.A. and the Mount Si Golf course for the team match being hosted at Mount Si golf course.

- (d) Serve on the Board of Directors.
9. The Handicap Chair shall:
 - (a) Be responsible for proper submission of member scores to the U.S.G.A. Handicap System.
 - (b) Review and verify the accuracy of scoring records and information submitted.
 - (c) Be responsible for ensuring the MSLC members have an active USGA GHIN membership and are also loaded into Golf Genius.
 - (d) Be responsible for the mandatory deactivation and activation in the USGA GHIN system.
 - (e) Maintain USGA GHIN certification on behalf of the MSLC.
 - (f) Serve on the Board of Directors.
 10. The Competition Chair shall:
 - (a) Be responsible for correct addition of scores and the application of handicaps to scorecards.
 - (b) Determine flights and winners of weekly competitions.
 - (c) Ensure an accurate roster in Golf Genius.
 - (d) Serve on the Board of Directors.
 11. The Rules Chair shall:
 - (a) Be responsible for advising the proper application and interpretation of The Rules of Golf and assisting in the resolution of any disputes regarding the rules.
 - (b) Serve on the Board of Directors.
 12. The Past Captain shall:
 - (a) Serve as an advisor on the Board of Directors for one year.

ARTICLE III CAPTAIN'S DUES:

1. The Captain's dues in the Mount Si Ladies Club shall be paid for by this organization.

ARTICLE IV MEMBERSHIP:

1. Members in good standing, who have posted (ten) 10 or more scores the previous year, will be accepted each year into the club upon payment of dues. New members are accepted into the club upon payment of dues as specified in ARTICLE III of the CONSTITUTION.

ARTICLE V DUES:

1. The dues of this organization shall be determined by a majority vote of the Board of Directors, and are payable at or before the Organizational Meeting in February.
2. Dues for seniors (80 at the beginning of the current year) shall be about one-half (1/2) the regular dues as stated in the current Standing Rules. Dues for juniors (17 or younger) shall be about one-fourth (1/4) the regular dues.
 - (a) A senior's or junior's eligibility for these dues is subject to the approval of the Board of Directors.
3. After September 1, new members' dues will be about one-half (1/2) the regular dues.
4. Members whose dues have not been paid before the annual WA Golf GHIN required deactivation date, typically the end of January of each year, will be inactivated in GHIN.

ARTICLE VI MEETINGS:

1. Time and place of all regular meetings will be designated by the Captain.
2. Notice of regular meetings shall be given to members by email, written notice or posting a notice on the bulletin board at least two (2) weeks prior to such meetings.
3. A special meeting of this club shall be called by the Captain by email, written notice or posting a notice on the bulletin board at least one (1) week prior to such meeting.

ARTICLE VII STANDING RULES:

1. All standing or playing rules adopted by this club, on motion or otherwise, shall automatically terminate on the date of the Annual Meeting and shall be reaffirmed or amended at the next Organizational Meeting.

ARTICLE VIII COMPETITION:

1. There shall be one (1) weekly competition or planned event.

ARTICLE IX TOURNAMENT PLAY:

1. Tournament play shall consist of those tournaments set up by the Tournament Chair and her committee(s) appointed for that year; dates and rules for such are to be decided upon by said person(s).

ARTICLE X PARLIAMENTARY AUTHORITY:

1. Robert's Rules of Order shall be the parliamentary authority on all matters not covered by the Constitution and By-Laws of this organization.

ARTICLE XI METHOD OF AMENDING BY-LAWS:

1. By-Laws of this organization may be amended by a vote of three fourths (3/4) of the members present at any regular meeting of this organization if the quorum requirement is met. Notice of any proposed amendment **MUST** be given members by written notice, email, or posted on the bulletin board at least thirty (30) days prior to the vote.

ARTICLE XII PRIVILEGES OF MEMBERS:

1. Members shall be eligible to vote at any meeting **ONLY** if their dues are paid for the current year.
2. Members shall be eligible to play in club competition or tournaments **ONLY** if their dues are paid for the current year. (See also *COMPETITION* of the Standing Rules).

ARTICLE XIII DISSOLUTION OF THE CLUB:

3. In the event that the Mount Si Ladies Club is to be dissolved, the Board of Directors shall ensure that all outstanding liabilities and obligations are satisfied. Once all debts have been settled, any remaining funds shall be distributed equally among members in good standing as of the date the dissolution decision was finalized.